

**APPLICATION FOR CONFERENCE TRAVEL GRANT  
JAMES MADISON UNIVERSITY DEPARTMENT OF PSYCHOLOGY**

The Department of Psychology is pleased to make grants available to Psychology Majors to fund travel to make presentations at a conference. A limited pool of funding is available. Individual students may receive up to \$200. A group of 3 or more students making a presentation together may receive a maximum of \$600, but no more than \$200 per person. Students may be authors on more than one travel grant proposal, but may only be reimbursed for one trip. Grants will be awarded based on the information presented in the application.

Because funds are limited, students may receive not more than one grant for conference travel and one grant for research expenses per academic year.

***Award winners must use current JMU accounting procedures for this funding. Please discuss your expenses with Cathy Roberson before spending any personal funds. Special procedures must be followed in order for you to be reimbursed.***

**Submission Deadline: Check E-mail news or the Psychology Department website for the semester deadline. Applications submitted after the deadline may not be considered.**

SUBMIT the completed application to Colleen Moynihan (Miller Hall 1122) after you have received your appropriate supervisor's signature on the project for which the funds are requested.

*If your plans change and funding is not needed (e.g, you do not attend the conference), you must notify the Head of the Psychology Department immediately so that funding can be made available for other projects.*

Name(s) of student(s): \_\_\_\_\_

E-mail address(es) of student(s): \_\_\_\_\_

Project title: \_\_\_\_\_

Name of conference: \_\_\_\_\_

Location of conference: \_\_\_\_\_

Have you (or other students working on this project) applied for other JMU Psychology Grants during the current academic year?

- Yes
- No

Have you applied for (or plan to apply for) other grants (e.g., CISAT, Psi Chi) to help fund this conference travel?

- Yes
- No

If yes, which grants have your submitted (or plan to submit)? \_\_\_\_\_

Type of presentation (please check one)

- Poster\*
- Talk

*\*Note: Recipients of travel grants are expected to present their posters at the Psychology Department Student Symposium during Spring Semester. .*

Has your presentation been accepted?

- Yes
- No, conference will notify acceptances at a later date

Name of faculty supervisor: \_\_\_\_\_

Signature of faculty supervisor: \_\_\_\_\_